

## **Notice on Exhibitors for LASER World of PHOTONICS China 2020**

To provide a safe, healthy, and reliable exhibition environment, the Organizer will implement the following regulations for all personnel entering the exhibition site. This is in accordance with the requirements of the “Guidance of the State Council on COVID-19 joint prevention and control mechanism on the regularization of COVID-19 prevention and control work”, and the “Guidelines for COVID-19 prevention and control in Shanghai exhibition industry”. **To protect yourself and those around you from Covid-19, please adhere strictly by these regulations:**

- (1) All personnel entering the exhibition site must monitor their own health status before participating in the exhibition. This is to ensure that:
  - ① **The person and his close contacts are free of fever, cough, fatigue, diarrhea and other symptoms before coming to Shanghai.**
  - ② **People who have been to or from key epidemic regions have completed 14 days of quarantine and provide a nucleic acid testing report valid within 7 days before participating in the exhibition.**
  - ③ **People who have been to or from Beijing low-risk regions provide a nucleic acid testing report valid within 7 days.**
  - ④ **Before coming to Shanghai, it is necessary to make a personal health declaration and generate the Shanghai QR Code in GREEN. This is done via the app “Sui Shen Ban” (pinyin: Sui Shen Ban, which stands for Shanghai Public Services Online) or via the “Health QR Code” (pinyin: Jian Kang Ma, which stands for Health QR Code) app in AliPay. Those who do not have the Shanghai QR Code in GREEN will not allowed to enter the exhibition site.**
- (2) **The Organizer shall not accept people involved in the risk of epidemics and those from high-risk epidemic regions to register for the exhibition and enter the exhibition site.**
- (3) **All personnel (i.e. exhibitors, visitors, staff and others) entering the exhibition site must complete their online registration before the exhibition.** They will be required to register using their true and valid ID card information and mobile phone contact number. Entry into the venue will be based on onsite verification of their original ID card with their online registration information. Personnel who temporarily enter China will be required to provide a nucleic acid testing report (obtained when arrive in Shanghai) and an out of quarantine notice, at entry. They will also be required to present their original passport / Mainland travel permit for Hong Kong and Macao residents / Mainland travel permit for Taiwan residents and allow the Organizer to take a photo of their passport or Mainland travel permit for record-keeping. Foreigners, Hong Kong and Macao residents, Taiwan residents who are on long-term stay in China must apply for their Shanghai QR Code in advance before the exhibition, and

present their original passport / Mainland travel permit for Hong Kong and Macao residents / Mainland travel permit for Taiwan residents and the Shanghai QR Code in GREEN to enter the exhibition site.

- (4) All personnel entering the exhibition site must bring their original ID card / passport / Mainland travel permit for Hong Kong and Macao residents / Mainland travel permit for Taiwan residents. No admission for minors.
- (5) **All personnel entering the exhibition site must follow the admission process of "Shanghai QR Code in GREEN + temperature check + verification of original ID card"**. Temporary inspection points shall be set onsite. If the temperature of entry personnel reaches or exceeds 37.3 °C, they shall cooperate with the Organizer to go to the temporary inspection points for secondary temperature measurement. If it is confirmed that the temperature is abnormal, it is necessary to register the information and leave for medical treatment in time. Those who present Shanghai QR Code in Green and with normal body temperature will be allowed to scan their original ID card to obtain their badges. They will then present their original ID card at the gate for verification before they can enter the exhibition site.
- (6) **All personnel entering the exhibition site must wear masks, maintain a safe social distance of 1 meter, do not gather or crowd, and reduce physical contact throughout the exhibition.**
- (7) During the exhibition, exhibitors and visitors may use the rinse-free disinfectants provided by the Organizer at the main entrances and exits of the exhibition site for disinfection.
- (8) To ensure good air ventilation in all areas of the exhibition site, all the entrances and exits of the exhibition halls will remain open during the exhibition.
- (9) **The number of participants will be observed and controlled for the on-site conferences. Conference attendees must wear masks throughout these conferences, and on-site seats will be kept at an interval of 1 meter.**
- (10) Please dine in the designated dining areas or restaurants. Social gathering in these areas is strictly prohibited.
- (11) **All participants shall stay in hotels that meet the hygiene and sanitation standards for epidemic prevention. Other than the exhibition site, participants should avoid visiting densely populated public places during the show period. When going out, it is required to wear mask, wash hands frequently, maintain social distance, and consciously abide by the epidemic prevention regulations of the exhibition site and the local government.** In case of emergencies, the Organizer will implement additional control measures according to the regulations of the epidemic prevention and control authorities.
- (12) **Exhibitors must prepare masks, disposable gloves, disinfectants, rinse-free disinfectants and other anti-epidemic items for their own stands, and detail the list of anti-epidemic items.**

- (13) Exhibitors must wear masks correctly throughout the exhibition. The person in charge of epidemic prevention shall be arranged to inspect and guide the mask wearing of staff and visitors for this stand and the gathering of personnel in real time, when finding the mask removal and personnel gathering, it is necessary to promptly remind and guide them.
- (14) In addition to the entry procedures laid down by the Organizer, all exhibitors, stand contractors, freight forwarders and other exhibition service personnel shall conduct the regular training on infectious disease prevention for their staff, suppliers /service providers to ensure that they have the necessary preventive and control knowledge and service skills in disinfection and cleaning.
- (15) Exhibitors must establish their information accounts, i.e. health records of staff, ventilation and disinfection records of stands, exhibits and promotional materials, personnel control records and other working accounts to daily record and strengthen work management. Employees' health monitoring information should also be collected and recorded daily. In case of abnormal situation, please report to the Organizer in a timely manner. The health status of the staff who have been to or from key epidemic regions must be verified in advance and inform the Organizer of any abnormalities.
- (16) The epidemic prevention personnel of exhibitors shall strictly implement ventilation measures. Closed rooms are not allowed to set in the stands, and open design shall be advocated. Exhibitors shall ensure that the discussion area is well ventilated, spacious and a safe distance is maintained between exhibitors and visitors at all times. It is strictly forbidden to carry out performances that draw crowd. If promotional activities are organized, the scale of these activities should be controlled, with measures in place when there are crowd audiences, to ensure that the booth crowds are kept at a safe distance.
- (17) Exhibitors shall cooperate with the Organizer and the hall owner to do preventive disinfection and daily disinfection work of public areas. To strictly implement the preventive disinfection and daily disinfection work of their own stands, exhibits and promotional material, and make records of disinfection work. Exhibitors shall promptly report to the on-site epidemic prevention and control visitors with abnormal body temperature entering their stand.
- (18) The Organizer strictly prohibits the exhibitors from carrying out performances that draw crowd. If promotional activities are organized, the scale of these activities should be controlled, with measures in place when there are crowd audiences, to ensure that the booth crowds are kept at a safe distance.
- (19) Exhibitors must ensure that all staff and service personnel dispatched to the exhibition site shall dine in the designated dining areas or restaurants and stay in hotels that meet the hygiene and sanitation standards for epidemic prevention. Other than the exhibition site, participants should avoid visiting densely populated public places during the show period.

- (20) Exhibitors shall supervise their stand contractors to implement various epidemic prevention and control responsibilities. Stand contractors shall be urged to carry out training on the knowledge of COVID-19 prevention and control and the skills of emergency handling for internal staff and service personnel dispatched to the exhibition site. The health status of all staff and service personnel dispatched to the exhibition site shall be confirmed in advance. As required by the Disease Control Department, the personnel from high-risk epidemic regions, or with suspected symptoms and other infectious diseases are not allowed to enter the exhibition site. Strengthen internal management and implement daily health monitoring and registration system onsite. Summarize the health status of staff and service personnel, if finding the risk, please isolate immediately and report to the Organizer promptly.
- (21) After the exhibition, exhibitors shall follow up the health status of the personnel during the exhibition for 14 days. If the personnel have fever, dry cough and are diagnosed with suspected, confirmed, and asymptomatic cases of COVID-19, the Organizer must be promptly informed so that the Organizer can cooperate with the CDC to investigate relevant contacts as soon as possible.

These regulations will be adjusted in accordance with the update of Guidelines for COVID-19 prevention and control issued by Shanghai government. Please pay attention at any time.

Updated on June 18, 2020